



Testing Center

Thank you for choosing UT Martin for your TEST PROCTORING needs. Use the following instructions to schedule a time for your proctored test.

Student Legal Name (as shown on your ID): _____

Student Email: _____

Student Phone Number: _____

University you are attending: _____

Class requesting the proctored exam: _____

Professor of the class: _____

Professor Email: _____

Professor Phone Number: _____

Check one: ☐ Paper Exam ☐ Computer Exam

If the proctored exam requires a lock-down browser, it must be provided to the Testing Center three business days prior to testing, along with any passwords necessary to access the test.

Register for your exam at www.registerblast.com/utm, select "Proctored Correspondence Exams," then choose the length of time for the exam.

Proctoring Fees (Non UT Martin students):

1-2 Hours: \$28.50; 3 Hours: \$38.50; 4 Hours: \$48.50

Date registered for exam: _____ Time: _____

It is the tester's responsibility to submit all required documentation to the Testing Center and the professor. It is also the tester's responsibility to bring proper identification and pre-approved testing aids (example- calculator). By signing, you agree to the policies of UT Martin Testing Center. For questions or concerns please contact the Testing Center at 731-881-7727 or TestingCenter@utm.edu.

Student Signature: _____ Date: _____



Testing Center 211 Clement Hall | (731)881-7727 | testingcenter@utm.edu